

AGENDA for Musbury Parish Council Meeting

Dear Parish Councillors and Members of the Public,

Councillors are summoned and members of the public are invited to attend the Council Meeting of Musbury Parish Council on **Monday 20th March 2023 at 7:30pm in the Village Hall Meeting Room.**

Jo Boyce - Clerk to the Council

- 1 Apologies to be given**
- 2 Minutes of the Meeting held Monday 6th February 2023 to be agreed and signed by Chairman.**
- 3 Declaration of Interests to be made.**
- 4 Local Government Business and Community Issues:**
 - 4.1 Elections** – Clerk to remind Councillors of requirements to stand for election
 - 4.2 Clerk Position** – Clerk to update Councillors on options after 31st March.
 - 4.3 Accounts Auditor** - Council to agree appointment of Martin Minter as the Internal Auditor for 2023 AGAR
 - 4.4 Fixed Asset List** – Councillors to review Fixed Asset List for completion and values / maintenance needs.
 - 4.5 Risk Register** – Councillors to review Risk Register and make amendments as appropriate.
 - 4.6 DAAT** – Council to discuss proposal from Axmouth Parish Council regarding the new site.
- 5 Accounts:**
 - Pending transactions to be proposed, seconded and approved for payment Clerk Salary, PAYE,
 - Monthly Treasurer's Accounts to be proposed, seconded and approved – February
- 6 Planning**

23/0350/FUL – Yew Tree House, Musbury, EX13 8AR - Extension to driveway, turning area and timber frame car port
- 7 Highways and Public Spaces**
 - 7.1 Community Playing field update**
- 8 P3 – Footpaths**
- 9 Reports from District and County Councillors**
- 10 Police matters**
 - 10.1 Crime statistics to be shared if available.**
 - 10.2 Police representative to outline Community Contact Policy and take questions.**
- 11 Matters brought forward by permission of the Chairman**
- 12 Questions from parishioners**

Please contact the clerk for further details – musburyparishclerk@gmail.com