

Musbury Parish Council

Minutes of the meeting held Monday 26th September 2022 at 7.30pm in the Village Hall Committee Room.

PRESENT:

Cllr Colin Corbett (Chair)

Cllr Peter Perryman

District Councillor Iain Chubb

Mrs Jo Boyce (Clerk)

6 Parishioners

Cllr Matt Craker (Vice-Chair)

Cllr Gary Knight

District Councillor Ian Thomas

Caroline Ellis

Cllr Janet Albano

Cllr Paul Smith

1 APOLOGIES – Cllr Ian Hall sent his apologies.

The Chair made a short statement on the death of Queen Elizabeth II and a minute's silence was held.

2 The Chair of EDDC, Ian Thomas presented Caroline Ellis with a certificate in recognition of her service to the Parish Council and the wider Musbury Community. The Chair presented Caroline with some flowers and a special rose to thank her for her many years of diligent service.

3 **MINUTES OF THE MEETING held Monday 1st August 2022** were accepted as a true record and will be duly signed by Cllr Colin Corbett.

4 **DECLARATIONS OF INTEREST** - There were none.

5 **LOCAL GOVERNMENT BUSINESS and COMMUNITY ISSUES**

5.1 **Budget** – the Council discussed the budget forecast for the next year and agreed in principle that the amount of precept requested would be £9000. This would be finally agreed at the next meeting.

5.2 **Co-option** – The Clerk confirmed that Musbury was required to have 7 councillors and welcomed Ian McCullough to the meeting as a prospective councillor. The Council requested that Mr McCullough send a brief resume of his relevant experience and areas of interest to introduce himself to the Council. **ACTION** Clerk to circulate when received.

6 **ACCOUNTS**

6.1 **Transactions for September** – the following payments were proposed by Cllr Perryman and approved by Cllr Albano

Clerk Salary & Expenses (September)	258.96	G
Clerk PAYE	5.20	G
P3 Footpaths	627.36	P
Clerk expenses	30.82	G

6.2 **Recent Transactions and Balance** - The Clerk presented the July and August 2022 Treasurer's Statements. The accounts had been reviewed by the Chair and all Councillors prior to the meeting and reconciled with the corresponding bank statements and were duly approved by the Council. Cllr Knight has checked the accounts, bank statements with the invoices and bank receipts. The Accounts were proposed by Cllr Corbett and seconded by Cllr Craker.

7 PLANNING MATTERS

22/1907/08/FUL – New House Farm, Seaton Road, Musbury – to roof over existing farmyard manure store and open yard area phase 2. The Council is in favour of measures to reduce the level of phosphates and nitrates in the water courses. **ACTION** Clerk to add comments.

22/1793/FUL – Little Newcourt, Axminster Road, Musbury – single storey rear extension and removal of existing single storey rear porch. This is not within a conservation area and will make only a small increase to the overall footprint of the building. **ACTION** Clerk to add comments.

22/1860/LCPL – May Cottage, Musbury – Installation of gas main through outbuilding stone wall. The Council has no objection. **ACTION** Clerk to add comments.

8 **DAAT** – Cllr Craker informed the meeting that no alternative site has been found within Musbury and the Axmouth Football site is too distant to be considered a ‘Musbury’ project. Cllr Craker proposed that MPC request a full refund from DAAT. The Council agreed. **ACTION** Cllr Craker to communicate the request to DAAT.

9 **Highways and Public Spaces**

9.1 **Allotments** – The Clerk requested that the hedge along the A358 be cut back. **ACTION** Cllr Corbett to arrange for the bank to be trimmed at an appropriate time.

9.2 **Playing Field** – The Clerk informed the meeting that the Council had received the quotes for improving the trim trail and asked the Council to decide if they were happy to proceed with BRB Carpentry’s proposition. The Council agreed. The Clerk confirmed that volunteers were covered by the Council’s insurance policy. **ACTION** The Clerk will inform BRB and enquire as to whether protective ‘sleeves’ can be placed around the base of the wooden equipment to protect it from the strimmer.

9.3 **Drainage** – Cllr Craker informed the meeting that after logging the drainage issue, the surface of the drain had been cleared. After some discussion, it was agreed that the ‘bank’ that has developed over time needs to be removed to allow water flowing down Mounthill to reach the drain rather than being diverted around it. **ACTION** Cllr Corbett to clear the mound. There is also an issue of one of the drains on Mounthill is completely blocked and has not been cleared by the annual programme by DCC. **ACTION** The Clerk will raise the issue on the DCC portal and email Dave Ashford about it.

10 **P3** – Cllr Albano reported that repairs were all up to date since a new gate has been installed on F17.

Please contact Cllr Albano, Cllr Smith or the Clerk if you notice anything which needs attention on our footpaths.

11 **Reports from district and County Councillors**
Monthly report from Cllr Hall is circulated to the Council.

Cllr Chubb reported that meetings are still being held online at EDDC. He also informed the meeting that EDDC have secured a green space near Clyst Honiton and that there have been some well publicised bathing water quality issues recently. Finally, Cllr Chubb shared a warning about Avian Flu – please do not touch any dead birds or let your dog go near them as the disease can be transmitted and is dangerous to both dogs and humans.

12 **Police Report** – No reports have been received although Cllr Craker informed the meeting that a speed check had been carried out in the village as a result of a request by Cllr Hall.

13 MATTERS BROUGHT FORWARD BY PERMISSION OF THE CHAIRMAN

13.1 Cllr Perryman reported that there was some kind of platform being built in the woods at the top of the hill and requested that Councillors monitor the situation.

13.2 Cllr Knight has been asked about CCTV laws by a parishioner who was concerned that members of the public may not be aware of their GDPR responsibilities. **ACTION** The Clerk will include the link to the government website on CCTV in the minutes and include an item in the next edition of the Parish Magazine.

<https://ico.org.uk/your-data-matters/domestic-cctv-systems-guidance-for-people-using-cctv/>

13.3 Cllr Knight proposed a salary increase in line with the National Pay Scale for the clerk and that the salary should be renewed annually. The Council agreed. **ACTION** The Clerk will find out the current level of pay and calculate the new figures.

The Chair thanked Cllr Knight for all his help with making sure the Union Flag was flown correctly during the last few weeks.

14 QUESTIONS FROM PARISHIONERS – There were none.

With no further business outstanding, the Chair closed the meeting at 20:40

Proposed date of next meeting: Monday 7th November 2022 at 7:30pm in the Village Hall Committee Room.

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Chairman

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Date