

# **AGENDA for Musbury Parish Council Meeting**

Dear Parish Councillors and Members of the Public,

Councillors are summoned and members of the public are invited to attend the Council Meeting of Musbury Parish Council to be held on **Monday 7th March 2022 at 7:30pm at The Village Hall.**

**Jo Boyce**  
**Clerk to the Council**

- 1 **Apologies to be given**
- 2 **Minutes of the Meeting held Monday 24<sup>th</sup> January 2022 to be agreed and signed by Chairman**
- 3 **Declaration of Interests to be made**
- 4 **Local Government Business and Community Issues:**
  - 4.1 **Platinum Jubilee Donation** – Councillors to discuss what contribution the Council will make to marking the Queen’s Jubilee and where the tree can be planted.
  - 4.2 **AGAR 2022** – Council to agree appointment of Martin Minter as the Internal Auditor for our 2022 AGAR.
  - 4.3 **Dates of Meetings 2022-2023** – Council to agree the dates of Council meetings for the next year.
- 5 **Accounts:**
  - Pending transactions to be approved for payment
  - Monthly Treasurer’s Accounts to be presented and approved – January and February
- 6 **Planning Matters:**  
Comments Required  
  
**22/0346/FUL - Yew Tree House, Musbury, EX13 8AR – Installation of greenhouse**
- 7 **Highways and Public Spaces**
  - 7.1 **Pudleylake Road** – Councillors to discuss potential action regarding the condition of the road.
  - 7.2 **Bus stops – Marlborough Road** – Clerk to update Council
  - 7.3 **Playing Field** – Clerk to remind attendees of upcoming meeting.
- 8 **P3 Footpaths** – P3 Councillors to update the Council  
  
**Green Lane Query** – update on item 11.1 Minutes 24/1/22
- 9 **Reports from District and County Councillors**
- 10 **Police matters – Crime statistics to be shared if provided**
- 11 **Matters brought forward by permission of the Chariman**
- 12 **Questions from Parishioners**

Please contact the clerk for further details – [musburyparishclerk@gmail.com](mailto:musburyparishclerk@gmail.com)

- All attendees will follow the one-way system in place at the venue.
- Hand sanitiser is available at the entrance to the hall, the Clerk will bring an additional supply.
- The hall will be well ventilated.
- Members of the public to be advised to wear face coverings which may be temporarily removed should they wish to ask a question.
- The meeting to be paperless as far as possible - members of the public will not be provided with papers.
- Any papers essential for council business will not be shared to minimise the number of individuals that handle them and will be taken by that individual at the end of the meeting. The Clerk will circulate all necessary documents via email and Councillors are asked to print out their own copies as far as possible.