

Musbury Parish Council

Minutes of the meeting held Monday 1st February 2021 at 7.30pm

PRESENT:

Cllr Caroline Ellis(Vice-Chair)
Cllr Janet Albano
Mrs Jo Boyce (Clerk)

Cllr Matt Craker
County Councillor Ian Hall
6 Parishioners

Cllr Paul Smith
District Councillor Iain Chubb

- 1 **APOLOGIES** Colin Corbett (due to technical issues)
- 2 **MINUTES OF THE MEETING** held Monday 14th December 2020 were accepted as a true record and will be duly signed by Cllr Colin Corbett.
- 3 **DECLARATIONS OF INTEREST** - There were none
- 4 **LOCAL GOVERNMENT BUSINESS and COMMUNITY ISSUES**

4.1 **Reading Room** – due to the absence of the Chair, the Council resolved to postpone this item until all Trustees are able to meet.

4.2 **Complaints Procedure** – the Council reviewed the draft policy and agreed the amendments and additions **ACTION** Clerk to make changes and publish on the website.

5 **ACCOUNTS**

5.1 **Transactions for February** – the following payments were approved by Cllr Craker and Cllr Ellis.

HMRC PAYE (Feb)	13.60	G
Clerk Salary & Expenses (Feb)	250.56	G
Halcyon Landscapes (Jan)	90.24	G

5.2 **Recent Transactions and Balance** - The Clerk presented the December 2020 and January 2021 Treasurer's Statement. The accounts had been reviewed by the Chair and all Councillors prior to the meeting and reconciled with the corresponding bank statements.

6 **PLANNING MATTERS**

Decision Notified

20/2197/FUL – 27 Northfield, Musbury, EX13 8DB Construction of Garden Shed **APPROVED WITH CONDITIONS**

20/2573/FUL – 10 Higher Doatshayne Lane, Musbury, EX13 8BG Construction of Workshop / Summerhouse **APPROVED WITH CONDITIONS**

Decisions Awaited

20/2873/FUL – Yew Tree House, Musbury, Axminster, EX13 8AR Erection of car port, gym and glass house; construct dwarf wall and gravel driveway; removal of topsoil to create level driveway. **ACTION** Clerk to add comments - In 2017 Musbury Parish Council was happy to support a previous application to move parked cars from the narrow Combyne Road. The proposed car port and gym (for sole use by the owner) - low level timber structures chosen to blend into the surroundings - should have minimal visual impact on the street scene. The shrubs planted along the northern boundary in 2017 should ensure the privacy of neighbouring properties. Levelling of the parking site and use of gravel as a base should not contribute to run-off of surface water. Accordingly, we are happy to support the application.

20/2770/FUL – Park Farm, Trinity Hill Road, Musbury, Axminster EX13 8TB Alterations and addition of decking to existing building to provide outside seating area and facilitate use as café, shop and reception within Use Class E (Commercial, business and service). **ACTION** Clerk to add comments - The application proposes modification of redundant offices buildings for re-use as a café and shop in order to enhance the continued viability of the River Cottage operation. In addition, the creation of 8 FTE posts lends support to the local economy and tourism. Musbury Parish Council supports the application.

21/0237/TCA – Little Orchard, Doatshayne Lane, Musbury, EX13 8BD Fell one Tulip tree and reduce and thin one Apple tree. No comments added as the decision will be made by EDDC Tree Officer.

21/0197/AGR – Great Trill Farm, Musbury, Axminster, EX13 8TU Agricultural Storage Building. **ACTION** Clerk to add comments - Musbury Parish Council supports this application for an open-sided agricultural storage shed, designed to facilitate and enhance the economic growth of the farming operation.

7 HIGHWAYS AND PUBLIC SPACES

- 7.1 Double Yellow Lines** – There has been much communication about this issue between the clerk, Cllr Hall, Dave Ashford and others. Cllr Hall apologised for the lack of progress and assured the meeting that he fully shares the community's frustrations as more than 18 months have now passed since the order was made. Cllr Hall understands that there are temporary parking restriction orders planned which it is hoped will address the problem of cars parked where the lines need to be painted and, if this is unsuccessful, the issue will be escalated to the Chief Executive.
- 7.2 Grit Bins** – During the latest period of hard frosts, the snow warden needed to use sand from the Northfield Grit Bin. Councillors suggested taking an inventory of exactly where the existing Grit Bins are and contacting the snow warden to see if there are enough and if any of them would be better placed elsewhere. **ACTION** Clerk to check locations of Grit Bins and contact the snow warden.

8 P3 FOOTPATHS

- 8.1** Cllr Smith has completed his annual survey of the footpaths and drawn up a list of jobs for the new contractor to work on. Cllr Albano has completed the P3 forms for Devon County and submitted the bids for the next financial year.

9 DEVON AIR AMBULANCE

- 9.1** The Clerk has written to local businesses to enquire as to the possibility of supporting this project. She has been overwhelmed by the generosity of the community and the DAAT Community Night Landing Site now has £2,800 of the £3,400 target. There is another cheque to deposit and a further £500 donation from a local company be confirmed leaving only £70 to be raised. The Parish Council would like to thank all those groups and individuals who have donated to this cause, including the anonymous donor of £50 cash. **ACTION** Clerk to write thank you letters to donors.

10 COUNTY COUNCILLOR REPORTS

- 10.1** Councillor Chubb reported that due to the pandemic, there was not much to report from EDDC. The significant backlog of waste and recycling collections from the Christmas period has now been caught up. There has been no change in the situation at Baxter's Farm with both District and County Councils still locked in a stalemate.
- 10.2** Please refer to separate report from Councillor Hall, Axminster Division Report for January. In addition, Councillor Hall reported that he continues to work on the issue of improving Broadband in the area and is communicating with the new East Devon contractor, his fellow councillors and local MPs.

Devon County Council has now ringfenced £3,675 for the VAS project which ensures that money can be used for that project in this financial year or the next.

Councillor Hall informed the meeting of the concerns he has raised about the potential for additional risk and pressure on our health and care services caused by the May elections and he has asked for a Health and Safety Covid 19 Risk Assessment to be carried out before the elections.

Please see 7.1 for Cllr Hall's input on the Double Yellow Lines.

11 POLICE REPORT

The Clerk is only receiving the general crime statistics from the PCSO which does not break down the data into parishes and had not received the January update at the time of the meeting.

12 MATTERS BROUGHT FORWARD BY PERMISSION OF THE CHAIRMAN

12.1 Marlborough Road Trees – The Chair is working with Mike Lock, Noel Jacks and Rod Powell to co-ordinate the purchase and planting of both 'Jane's Tree' and the additional trees planned for the avenue.

QUESTIONS FROM PARISHIONERS

13.1 A parishioner asked what the best way to contact the police was at the present time. Cllr Hall provided an email address and the Clerk stated she has received a poster with advice about this.

ACTION Clerk to email the poster to the parishioner and put up on the noticeboard.

13.2 A parishioner mentioned that a finger post on footpath 1 had fallen over – Cllr Smith confirmed this has been noted on his survey and is on the jobs list. At a stile on footpath 20, there are trees impeding progress over the stile. **ACTION** Cllr Smith will take a look at the overgrowth.

With no further business outstanding, the Vice-Chair closed the meeting at 20:25

Proposed date of next meeting: Monday March 22nd 2021 at 7:30pm
Venue to be confirmed

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Chairman

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Date