

AGENDA for Musbury Annual Parish Meeting 2021

When: Monday 24th May 2021 after AGM (7:45pm)

Venue: Musbury Village Hall

- 1 Apologies to be given
- 2 Minutes of the Meeting held 15 April 2019 to be agreed and signed
- 3 Matters Arising
- 4 Police Report
- 5 Chairman's Report
Comments from parishioners
- 6 Financial Report: The Clerk/Cllr Ellis
Comments from parishioners
- 7 Officers' Reports, all followed by *Comments from parishioners*:

Musbury Playing Field – Cllr Craker/Clerk
Musbury Village Hall – Cllr Perryman
Musbury Allotments – Cllr Corbett
Musbury Planning & Development - The Clerk
Parish Paths Partnership (P3) - Cllr Albano/Cllr Smith
- 8 Report on Musbury Primary School to be given
- 9 Reports from County and District Councillors to be given
- 10 Open forum on year past for discussion

In order to keep the meeting as brief as possible, please submit questions to the Clerk beforehand.

Please inform the Clerk if you will be attending these meetings in order to ensure the numbers permitted in the hall are adhered to.

- All attendees will follow the one-way system in place at the venue.
- Hand sanitiser is available at the entrance to the hall, the Clerk will bring an additional supply.
- Please sign in on arrival
- The hall will be well ventilated.

- Arrival and departure of councillors and public to be staggered - councillors to arrive before members of the public, at the end of the meeting members of the public to leave before councillors.
- Councillors to arrive between 6:30pm and 6:45pm
- Members of the public to arrive between 6:45pm and 7:00pm
- On arrival, please move directly to a seat and do not gather with others outside your household.
- Seating to be within household bubbles or 2 metres apart and Chair to remind attendees of regulations at start of meeting.
- Members of the public to be advised to wear face coverings which may be temporarily removed should they wish to ask a question.
- The meeting to be paperless as far as possible - members of the public will not be provided with papers.
- Any papers essential for council business will not be shared to minimise the number of individuals that handle them and will be taken by that individual at the end of the meeting. The Clerk will circulate all necessary documents via email and Councillors are asked to print out their own copies as far as possible.
- Seating to be arranged so that councillors and members of the public are not directly facing each other.